

Melissa Oaks Homeowners Association
Board of Directors Business Meeting Agenda
Monday January 4, 2021
St. Sylvester Church Room 204 @7:00 PM
6464 Gulf Breeze Parkway

1. Call to order – President Williams
2. Report of Notice of meeting – Secretary Watts
3. Agenda modifications
4. Disposal of Unapproved minutes – October 2020- meeting (Motion Required)
5. Report of Officers - State of the Treasury – Treasurer Watts (Motion Required)
 - A. Monthly Treasurer’s report
 - B. Switching bank account to Regions from Wells Fargo
6. Committee reports
 - A. Compliance Committee Report
 - B. ACC Committee Report
7. Old Business
 - A. Any pre-fine letters are on hold pending hurricane repairs
 - B. Secretary Watts sent a communication to the membership before the November meeting soliciting volunteers to form a nominating committee for the 2021 BOD election with no responses.
8. New business
 - A. **2021 Annual Dues Assessment and Budget:** 2021 dues assessment of \$100 and budget adoption by Board. **(Motions Required)**
 - B. Appoint the Board as the nominating committee in the absence of any volunteers. **(Motion Required)**

9. BOD Business Meeting Open forum ^(a)- Rules adopted per Florida Statute 720.303(2)(b)

- Community members may speak on any designated agenda topic presented at business meeting after signing in at the beginning of the meeting.
- Members are requested to limit their address to five minutes on each topic with total time allotted to each speaker not to exceed 20 minutes.
- Members speaking must disclose that recording or videotaping of meeting is taking place

10. The next meeting will be scheduled on Monday, February 8,2021 at St. Sylvester's at 7:00pm

11. Adjournment