

# **Melissa Oaks Homeowners Association Board of Directors Business Meeting Agenda**

**Monday February 1, 2021**

**St. Sylvester Church Room 204 @7:00 PM**

**6464 Gulf Breeze Parkway**

- 1. Call to order – President Williams**
- 2. Report of Notice of meeting – Secretary Watts**
- 3. Agenda modifications**
- 4. Disposal of Unapproved minutes – October 2020- meeting (Motion Required)**
- 5. Report of Officers - State of the Treasury – Treasurer Watts (Motion Required)**
  - A. Monthly Treasurer’s report
  - B. Switching bank account to Regions from Wells Fargo
- 6. Committee reports**
  - A. Compliance Committee Report
  - B. ACC Committee Report
- 7. Old Business**
  - A. Any pre-fine letters are on hold pending hurricane repairs
  - B. Secretary Watts sent a communication to the membership before the November meeting soliciting volunteers to form a nominating committee for the 2021 BOD election with no responses.
- 8. New business**
  - A. 2021 Annual Dues Assessment and Budget:** 2021 dues assessment of \$100 and budget adoption by Board. **(Motions Required)**
  - B.** Appoint the Board as the nominating committee in the absence of any volunteers. **(Motion Required)**
- 9. BOD Business Meeting Open forum <sup>(a)</sup>- Rules adopted per Florida Statute 720.303(2)(b)**
  - Community members may speak on any designated agenda topic presented at business meeting after signing in at the beginning of the meeting.
  - Members are requested to limit their address to five minutes on each topic with total time allotted to each speaker not to exceed 20 minutes.
  - Members speaking must disclose that recording or videotaping of meeting is taking place
- 10. The next meeting will be scheduled on Monday, March 8,2021 at St. Sylvester’s at 7:00pm**
- 11. Adjournment**